

Arkansas Champion Trees: An Artist's Journey
Request for Exhibit Fee Assistance Form

Please print and complete this form and fax it with a summary of the venue's 2011 exhibition budget (income and expenditures) to Project Manager Barbara Satterfield at 501.548.6323.

Venue Name: _____ Location: _____

Venue Contact Name: _____ Phone: _____

EXHIBITION FEE (\$1,000) PLUS SHIPPING (\$500): \$1,500 _____

AMOUNT the VENUE has ABILITY TO PAY: \$ _____

AMOUNT of ASSISTANCE REQUESTED: \$ _____

JUSTIFICATION

1. List the number of fee-based art exhibitions hosted by the venue in the past two years, including show titles and fee amounts paid.

2. If the venue has not hosted fee-based art exhibits, briefly describe and list by name the shows that the venue hosted in the past two years: local artists, free traveling exhibits, student shows, patron collections, and so forth.

3. Summarize the total costs incurred in preparation and hosting of non-fee based art exhibits for the past two years: such as gallery maintenance, installation expenses, printing, publicity, receptions, and so forth.

4. List the in-kind services the venue will commit to the Arkansas Champion Trees art exhibit to dedicate as match towards the exhibit fee assistance request, designating a total dollar value of those services.